

**By-Laws
of the
Bluegrass Area Development District
Regional Transportation Committee**

Section 1: Name

This organization shall be known as the Bluegrass Area Development District, Regional Transportation Committee, hereinafter called the Committee.

Section 2: Area

The area of focus shall be the counties within the Bluegrass Area Development District (Anderson, Bourbon, Boyle, Clark, Estill, Fayette, Franklin, Garrard, Harrison, Jessamine, Lincoln, Madison, Mercer, Nicholas, Powell, Scott, and Woodford).

Section 3: Purpose

The purpose of the Committee is to promote the development of a safe, economical, accessible, and balanced transportation system. The committee will solicit input and consultation for public involvement pursuant to Federal SAFETEA-LU requirements. The committee will be involved in the identification and review of regional transportation needs, prioritization of Unscheduled Project List items and Six-Year Highway Plan projects as requested by the Kentucky Transportation Cabinet. The committee will also establish goals and objectives and review those on an annual basis.

Topics to be addressed by the committee include, but not limited to, the following areas:

- Public Involvement Process
- Transportation Needs Evaluation
- Statewide Transportation Planning Process
- Highway Safety Issues
- Highways
- Public Transportation
- Airports
- Navigable Waterways
- Railroads
- Bikeways/Pedestrian Walkways
- Access Management
- Regional and Corridor Plans/Studies

The Committee will discuss, study and advise the Executive Board and/or the Board of Directors of the Area Development District on transportation issues.

The Committee may review Kentucky Intergovernmental Review Process proposals on projects relating to transportation and offer advice to the Board and/or the Executive Board.

Section 4: Membership

Membership shall consist of “interested persons” of the Area who are willing to give of their time and talents to promote the objectives and purposes of the Committee. The membership will include a diverse group of interests that impact or are impacted by the transportation

system. The membership will include, at a minimum, representation each district county and should include representation from the following categories:

- County Judge Executive/Magistrate
- Mayor/City Council
- Law Enforcement Representatives
- Highway/Public Works representatives from cities and or counties
- Emergency Medical Service Representatives/Fire Department Representatives
- Education Representatives
- Human Service Delivery Representatives
- Representatives of major trucking, logistic, intermodal, rail, or airport, or entities
- Underserved populations, minority populations
- Planning and Zoning Commissions/organizations
- Bikeway/greenway/pedestrian coordinators
- Economic development organizations
- Emergency service representatives
- Industrial authorities/commissions
- Historic Preservation
- MPO
- Public Transportation
- District Highway Offices
- Farming / Agriculture / Extension Service
- Public Citizens at Large

Each person who meets the qualifications as a “Committee member” shall be entitled to one vote on any matter brought before the membership.

In the event that a Committee member cannot attend a meeting of the Committee, he/she may appoint, for that meeting only, a proxy to attend the meeting and to cast the vote of the member. Evidence may be requested of the proxy that he/she is the designee of the member.

Section 5: Terms of Members

The term of each member shall be one year or until a successor is selected. Members may succeed themselves.

Three consecutive absences on the part of any member to regularly scheduled Committee meetings shall be interpreted as a possible lack of interest. The Chair of the Committee shall, at that time, inquire as to whether the respective member intends to remain active on the Committee. If this member indicates no interest in being an active member or if there is no reply, the Committee shall consider this sufficient reason for vacating the position.

Section 6: Compensation

Members of the Committee shall serve without pay.

Section 7: Meetings

The Committee shall conduct regular meetings as determined by the Committee or upon call by the Chair. The Committee shall meet at least six (6) times per year. A quorum shall consist of those members present. Whenever possible, notice of the date, time, and place of meetings shall be transmitted to each member not less than seven (7) days before date of meeting.

The regular meeting time and location is the second Monday of every other month (January, March, May, July, September, and November) in the Bluegrass Area Development District Conference Room at 1:30 p.m.

Special meetings periodically may be required as needed. In most instances, they would occur on a second Monday at 1:30 p.m. of a month the regular meeting is not held. In addition to committee notification of regular and special meetings, all committee meetings are listed on the meeting calendar at www.bgadd.org.

Section 8: Officers

The Officers of the Committee shall be Chair of the Committee, Vice-Chair of the Committee and Secretary of the Committee. The Officers, other than the Chair, shall be elected by the Committee and shall hold office for one (1) year or until their successors have been elected and qualified. The Chair of the Committee shall be a member of the Bluegrass ADD Board of Directors and appointed by that Board for a one (1) year term.

Section 9: Conduct at Meeting

“Robert’s Rules of Order” (current edition) shall govern the deliberations of the Committee.

Section 10: Amendments to By-Laws

Amendments to these by-laws shall be made by adoption by the two-thirds majority of the Committee members present provided such amendments have been distributed to the entire membership of the Committee at least seven (7) days prior to the meeting, at which time said amendments are scheduled to be acted upon. Compliance with this notice requirement shall require the deposit of said notice by mail and/or e-mail giving the address of each Committee member as shown on the contact list of the Bluegrass ADD staff liaison.

Section 11: Date of Adoption

These by-laws shall be in effect immediately upon adoption by a majority of the Committee membership. Subsequent amendments to these by-laws shall become effective immediately upon their adoption by a majority of the entire membership of the Committee as prescribed in Section 10.

Adopted: *September 13, 2010*

Jim Newberry
Chair of the Committee

Attest:

Donnie Foley
Vice-Chair of the Committee